



**Special Event and Food Truck Vendors
APPLICATION AND AGREEMENT
(PLEASE PRINT LEGIBLY)**

Thank you for your interest in the Orange County Market Place in Costa Mesa. The Special Event and Food Truck area is a part of the swap meet, and is a section devoted to individuals who wish to participate at our special events!

Incomplete applications will be returned. Complete all sections.

NAME (First) _____ (Last) _____

ONLY ONE PERSON PER APPLICATION

MAILING ADDRESS

Home: Street _____

City _____ State _____ Zip _____

Business (if different): Street _____

City _____ State _____ Zip _____

PHONE: Home: _____ Work: _____

Fax: _____

EMAIL ADDRESS: _____ **WEBSITE:** _____

SPECIAL EVENT VENDOR INFORMATION: List the items you would like to sell and price range after each item: (Enclose photos of all items) Photos will not be returned.

FOOD TRUCK VENDOR INFORMATION: List the items you would like to sell and price range after each item: (Enclose photos of all items) Photos will not be returned.

HAVE YOU EVER BEEN A SELLER/VENDOR AT THE ORANGE COUNTY MARKET PLACE? ____yes ____no If yes indicate product sold and which years

DESCRIBE YOUR BOOTH SPACE SET UP INCLUDING HOW VEHICLE WILL BE HIDDEN FROM VIEW OR ATTACH PHOTO OR SKETCH

AGREEMENT

The Orange County Market Place requires 100% customer satisfaction. This includes, but not limited to, refunds, exchanges, and or credits at the customer's option, with no time limitation. **INITIAL HERE IF THIS IS YOUR POLICY** _____

Special Event Vendors Guidelines:

INSURANCE: Please check one:

____ Certificate of insurance currently on file with the Orange County Market Place

____ Will provide annual insurance certificate with application

____ Daily insurance fee will be paid on day of event (not valid for products applied to the skin or food items.)

CALIFORNIA RETAIL SELLER'S PERMIT# _____

is issued in my personal name with the Orange County Market Place address of 88 Fair Dr., Costa Mesa, CA 92626. Enclose copy. If you do not have this permit, enter your current retail seller's permit #. This number will not change when you obtain the required permit, which will be required before you can sell.

Food Truck Vendor Guidelines:

**An Orange County Health Permit is required prior to operating at the Orange County Market Place. Contact the County of Orange Health Care Agency. For further information call (714)433-6000 ext. 6165.

Insurance must conform to OCMP insurance standards as outlined in the OCMP Operating Procedures. An approved certificate of insurance, meeting all insurance requirements, will need to be received by the OCMP corporate office prior to participation; if submitted and approved, no additional insurance charges will be incurred. Depending on the food item, the OCMP may require insurance in excess of the limits and types of coverage's stated in the Operating Procedures. **FOOD VENDORS DO NOT QUALIFY FOR DAILY INSURANCE.

I certify that the information above and with this application is true and correct and I hereby acknowledge I have read the Orange County Market Place Operating Procedures and agree to comply with each and all of the procedures, and the terms and conditions of the ground space permit.

I fully understand that if my application is accepted:

- Space payments are not refundable, nor applicable as credit for future space rentals. There will be NO rain checks.
- All customer orders will be done C.O.D. NO DEPOSITS FOR WORK CAN BE ACCEPTED.
- All space fees, merchant information service and advertising fees (\$7) and insurance fees will apply.
- All fees are subject to change.
- I, as the named permittee, must personally occupy the assigned space at all times.
- I will bring all merchandise and equipment in one vehicle which may enter the swap

meet interior between 5:00a.m. to 6:15 a.m. only **(SPECIAL EVENT SELLERS ONLY)**. My vehicle will not exceed in measurement the size of a single space (15' x 27'). I will camouflage my vehicle in an aesthetically pleasing manner so it is not visible from the public aisle. I UNDERSTAND that I may not remove my vehicle from my space until 4 p.m. of the selling day.
Tel Phil Enterprises, Inc. reserves the right to reject any or all space applications.

Signature_____

Print Name_____

Date_____

Please indicate what event(s) you are interested in participating so that we may determine space availability:

1. _____

2. _____

3. _____

MAIL COMPLETED APPLICATION TO:

**Special/Themed and Food Truck Vendors
Orange County Market Place,
P.O. Box 11929, Costa Mesa, CA 92627.**